

EFFECTIVE AS OF APRIL 2010:

PLEASE TAKE NOTICE

AUTOMATIC ADJOURNMENTS MAY APPLY TO YOUR APPLICATION, IF ANY OF THE FOLLOWING OCCURS RELATIVE TO YOUR APPLICATION:

AN APPLICATION IS AMENDED – AFTER IT IS ADVERTISED.

AN AMENDED NOTICE OF DISAPPROVAL IS ISSUED, BASED ON AN AMENDED OR REVISED PLAN BY THE APPLICANT _ AFTER IT IS ADVERTISED. (Corrections will be accepted in certain situations)

SURVEYS OR OTHER DETAILS RELATIVE TO THE ADVERTISED APPLICATION DELIVERED FOR YOUR FILE – AFTER IT IS ADVERTISED.

PLEASE contact the Zoning Board of Appeals office if assistance is needed regarding the procedure to be followed, or if you have questions on situations similar to the above.

ADDITIONALLY – all new correspondence must be submitted in seven (7) sets, filed, either during the Public Hearing, or to the ZBA office at least one week prior to the date of the Public Hearing. This includes amendments, letters and other data relative to your upcoming Public hearing. Please note name of applicant and file number on your submission.

ADJOURNMENTS WITHOUT A DATE

If at the Public Hearing your application is adjourned without a date, or applicant requests an adjournment in writing prior to the Public Hearing, applicant will have six (6) months to request a re-hearing in WRITING, or the application will be deemed withdrawn and applicant will have to re-apply with a new application.