

Instructions for Town of Southold Housing Registry

August 2008

To be completed by heads of households.

NOTE: There are different instructions for age-restricted (55 years or older) housing assistance.

The Town of Southold's Housing Registry collects information for those seeking affordable housing opportunities such as rental properties, home ownership, housing grants and loans, and other assistance. **By completing this Housing Application, your name will be maintained within a database-The Town of Southold Housing Registry. The Registry also serves as a clearinghouse to establish eligibility, as defined below. All housing registrants will be required to submit appropriate documentation.**

Selection of qualified applicants will be through a lottery system that will reflect priority populations as established by the Town Board. They are as follows, in order of priority:

1. Income eligible individuals or families who have lived in the Town of Southold in the same school district as the proposed affordable dwelling unit or lot for a period of at least three (3) years prior to application submission.
2. Income eligible individuals or families who have lived in the Town of Southold for a period of at least three (3) years prior to application submission.
3. Income eligible individuals or families who have been employed in the Town of Southold for a period of at least three (3) years prior to application submission.
4. Income eligible individuals or families who previously lived for a minimum of three (3) years in the Town of Southold and wish to return.
5. Other income eligible applicants.

Please be advised that the Town of Southold can make no obligations or promises to provide housing upon receipt of this application, or thereafter.

If you are applying for housing, please be sure that your household qualifies as indicated below:

- You are a United States citizen or with eligible immigration status **and,**
- You do not own property (including vacant land or a mobile home secured to the ground) **and,**
- Your total net worth i.e. liquid assets (including personal property valued at \$10,000 or more) less debt, excluding sheltered assets, trusts, IRA's, 401k's and other federally recognized tax deferred vehicles) is not greater than 25% of the purchase price (if applicable) **and,**
- Your annual household income is no greater than the following:

<u>Household Size</u>	<u>Annual Income</u>
01	\$ 81,550
02	\$ 93,200
03	\$ 104,850
04	\$ 116,500
05	\$ 125,800
06	\$ 135,150
07	\$ 144,450
08	\$ 153,550

Note: The aforementioned income guidelines represent 120% of the Nassau/Suffolk median income. **Specific income guidelines will be site specific according to proposed developers and income restrictions may vary accordingly (e.g. 100% or less of median income, 80% or less, etc.)**

Please return this fully completed application to:

Phillip Beltz, Special Projects Coordinator
Town of Southold
Post Office Box 85
Mattituck, New York 11952

If you have any questions, please contact Mr. Beltz at # 631-298-4460.